

# Change of Personal Information

## 更改個人資料

To: Celestial Securities Limited / Celestial Commodities Limited / Celestial Finance Limited  
 致：時富證券有限公司 / 時富商品有限公司 / 時富財務有限公司

Please post your completed form to **Client Services Department, 22/F, Manhattan Place, 23 Wang Tai Road, Kowloon Bay, Hong Kong** or by visiting the Services Centres of CASH Financial Services Group. Your request will be processed within 2 working days upon receipt of the duly completed form. For inquiries, please do not hesitate to contact us at **(852) 2663 8888**. 請將已填妥的表格郵寄至**香港九龍灣宏泰道 23號 Manhattan Place 22樓客戶服務部**或交回時富金融服務集團各服務中心。本公司將在收到填妥的表格後兩個工作天內處理您的申請。如欲查詢，請致電**(852) 2663 8888** 與客戶服務部聯絡。

I/We hereby notify you of changing the following information:

本人 / 吾等謹此通知貴公司更改以下資料：

<input type="checkbox"/> Correspondence Address 通訊地址	Please provide a copy of P.O. Box rental receipt if P.O. Box is used as correspondence address. 如使用郵政信箱作為通訊地址，請提供郵政信箱租用單據副本。		
<input type="checkbox"/> Residential Address 住宅地址	Please attach a copy of residential address proof issued within the last 3 months 更新住址請提供最近三個月內之住址證明副本。		
Contact Details 聯絡資料	Mobile Phone 手提電話	Residential 住宅	Office 辦事處
	Email Address 電郵地址*		Effective Date 生效日期
	*This email address will also be used for sending corporate action form, daily CASH news, new shares subscription notice or other notice. The physical copies of corporate action form or other notice will be suppressed. 此電郵地址將同時用作遞送有關之上市公司股份權益表格、時富快訊、新股認購通知或其他通知。有關之上市公司股份權益表格或其他通知將會停止印發。 Celestial Securities Limited and Celestial Commodities Limited shall not be responsible for delays or failure in the transmission, receipt of information due to either a breakdown or failure of transmission of communication facilities, or any unreliable medium of communication or any other cause or causes beyond our control or anticipation. 時富證券有限公司及時富商品有限公司將不會對因通訊設施發生故障或傳送失靈，或因任何不可完全倚賴之通訊媒介，或非本公司控制範圍或預測之任何其他原因所造成傳送或收取資訊之延誤負責。		
Statement Service 結單服務	Please select delivery method and language 請選擇結單遞送方法及語言		
	Combined statement delivery method <input type="checkbox"/> By Email*Δ (Please provide email) <input type="checkbox"/> By Mail# 綜合結單遞送方法 電郵*Δ (請提供電郵地址) 郵寄 # Combined Statements Service Fee by Mailing HK\$100.00 per month by post 郵遞綜合結單服務費每月港幣\$100.00		
	Combined statement language (not applicable for stock options account) <input type="checkbox"/> T.Chinese <input type="checkbox"/> S.Chinese <input type="checkbox"/> English 綜合結單語言 (不適用於股票期權賬戶) 繁體中文 簡體中文 英文 (Language selected will be effective in the following month. 所選擇之結單語言將於下一個月生效。)		
Bank Account 銀行戶口	Bank Name 銀行名稱		<input type="checkbox"/> Cancel the Auto Bank-in Settlement Instruction. 取消自動轉賬交收指示
	Bank Account Number 銀行戶口號碼		
	The bank-in service is limited to the account holders of HSBC, Hang Seng Bank, Bank of China Group, ICBC, DBS Bank, Standard Chartered Bank and Bank of East Asia only. Procedures for fund withdrawal will remain unchanged. To use the Auto Bank-in Settlement Instruction, please sign the form of 'Auto Bank-in Settlement Instruction (for Offline Cash Account Only)'. 存款服務只適用於在匯豐銀行、恒生銀行、中銀集團、工銀亞洲、星展銀行、渣打銀行及東亞銀行開設的戶口。提款手續則維持不變。如欲使用自動轉賬交收指示，請簽署「自動轉賬交收指示（只適用於離線現金賬戶）」表格。		
Job Information 受僱資料	Employer Name 僱主名稱	Business Type 業務類型	Position 職位
	Office Address 辦事處地址		

Client Signature(s) 客戶簽署	✗ Please use the signature(s) field with our company 請用留存本公司之印鑑式樣	Account No. 戶口號碼	
Client Name 客戶名稱		Date 日期	day 日 / month 月 / year 年

### For official use only 僅供職員填寫

<input type="checkbox"/> Original <input type="checkbox"/> Face to face	Phone verified by	Phone number	Date	Time
Handled by	Verified by	Approved by	Input by <input type="checkbox"/> Email	Checked by
CDD Level Unchanged / Low / Normal / High				